# **Alantra Capital Markets**

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## **KNOW YOUR CUSTOMER (KYC) POLICY**

## 1. INTRODUCTION

1.1. Alantra Capital Markets (hereinafter - the "Company") applies the "Know Your Customer" (KYC) policy in accordance with international standards and financial industry best practices.

## 1.2. KYC policy objectives:

- Client identification and risk assessment
- Prevention of money laundering and terrorist financing
- Compliance with regulatory requirements
- Protection of legitimate clients' interests

## 2. IDENTIFICATION PROCEDURES

## 2.1. Basic Verification (for all clients):

| Required Document            | Purpose               | Submission Deadline |
|------------------------------|-----------------------|---------------------|
| Identity document (passport) | Identity verification | Upon registration   |
| Contact information          | Client communication  | Upon registration   |
| Client questionnaire         | Risk profiling        | Upon registration   |

## 2.2. Enhanced Verification (for operations over 250,000 USD):

- Additional documents on income and sources of funds
- Certificate of good standing (if necessary)
- Beneficial ownership documents (for legal entities)

• Additional database verification

## 3. CLIENT CATEGORIES

#### 3.1. Retail Clients:

- Individuals investing their own funds
- Standard KYC procedures
- Operation size limitations for certain instruments

#### 3.2. Professional Investors:

- Persons with confirmed professional status
- Extended trading capabilities
- Additional qualification verification

#### 3.3. Institutional Clients:

- Legal entities and investment funds
- In-depth ownership structure verification
- Authorized representative verification

## 4. CLIENT RISK ASSESSMENT

## **Risk Assessment Factors:**

• Geographic Risk: Country of residence and business operation

• Product Risk: Types of financial instruments used

• Channel Risk: Methods of interaction with the Company

• Client Risk: Individual client characteristics

#### 4.1. Risk Classification:

| Risk Level | Characteristics                  | Control Measures    |
|------------|----------------------------------|---------------------|
| Low        | Standard operations, low amounts | Basic monitoring    |
| Medium     | Increased operation amounts      | Enhanced monitoring |
| High       | PEPs, high-risk jurisdictions    | Continuous control  |

## 5. ONGOING MONITORING

- 5.1. The Company conducts ongoing monitoring of all client activities to:
  - Ensure operations match client profile
  - Detect suspicious operations
  - Update client information
  - Assess changes in risk level
- 5.2. Review frequency:
  - Low risk: annually
  - Medium risk: every 6 months
  - High risk: quarterly

## 6. REFUSAL OF SERVICE

- 6.1. The Company reserves the right to refuse to provide services in the following cases:
  - Inability to identify the client
  - Provision of false information
  - Non-compliance with acceptable risk criteria
  - Presence on sanctions lists
  - Suspicion of illegal activity

## 7. INFORMATION UPDATE

- 7.1. Clients are required to promptly notify the Company of changes in:
  - Personal data
  - Contact information
- Financial position
- Investment objectives